

**BOARD OF SELECTMEN
MEETING MINUTES
May 9, 2011**

PRESENT: RICHARD H. HARTUNG, CHAIRMAN; PRISCILLA R. LINDQUIST, SELECTMAN; SEAN P. MURPHY, SELECTMAN; SALLY THERIAULT, ADMINISTRATIVE ASSISTANT

There was a non public meeting held prior to the regular meeting. See non public minutes of May 9, 2011. Minutes were not sealed.

Chairman Hartung called the regular meeting to order at 7:00 pm

Guests: P. Williams from Tri-Towne news, J. Worthen, P. Thrasher, Chief Carrier,

Public Announcements

- Saturday, May 14th Kent Farm Facility is open from 8:00 a.m. to 4:00 p.m. A sticker is required and may be purchased from the Town Clerk/Tax Collector.
- Saturday, May 14th is Household Hazardous Waste Day. It will be held in Plaistow from 9-noon at 51 Old County Road.
- Saturday, May 14th Blue Heron Rookery hike starting at 1:00 p.m. at the Golden Meadow trailhead sponsored by the Conservation Commission.
- Saturday, May 21st Kent Farm Facility is open from 8:00 a.m. to 4:00 p.m. for brush and leaves disposal only.
- Friday, May 27th 3-mile, wildflower walk by Kathe Cussen starting at 4 PM at the Dogwood Trail on West Rd.
- Waste Oil, fluorescent light bulbs, car batteries and thermostats are collected at the Town Garage on the first and third Saturdays of the month 8 am to 1 pm. Books may be dropped off at anytime.

Visitors Comment

There were no visitor's comments

Department Heads

Library- Peggy Thrasher

Ms. Thrasher announced that there is a new series of discussion for May. It is called "My Favorite Author" series. It is a discussion group of people that like a particular author or style of books and what other books/authors are similar. The first discussion is on James Patterson books to be held on Thursday May 26th at 3 pm and 7 pm. The second discussion is on "Cozy Mysteries". This is to be held on Wednesday June 8th at 3 pm. and 7 pm.

The other topic is how to use the novelist tool at the library. This is a way to look up authors or certain type of books and finding others that are similar. The class is scheduled for May 31st.

Police Department -Joe Beaudoin -

Chief Beaudoin stated that the Police Station Building Committee will be meeting on May 19th at 7 pm at the Police Station. He thanked the Fire Department for the use of their facility for the drug collection day. Hampstead collected 49 pounds which was good for the first time.

Motorcycle Lease-Chief Beaudoin asked for the Selectmen to sign the lease agreement for the lease on the motorcycle approved at a prior meeting. Town Counsel and the insurance company have reviewed the contract and everything is okay.

Selectman Lindquist motioned to authorize the Chairman to sign the lease agreement.

Selectman Murphy seconded the motion and the motion passed unanimously.

Chairman Hartung noted that Chief Beaudoin will also be signing on the grant.

Highway Department- Jon Worthen-

Mr. Worthen stated that after opening the Reclamation bids tonight, he would like to award the paving proposal and hopefully the reclamation one as well.

New Business

RFP Reclamation-There were 5 proposals received. Estimated square yards 19,220

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|---|--------------------|--------------|
| 1. AllStates Asphalt- Sunderland, Mass- | \$1.35 per sq yard | =\$25,947.00 |
| 2. GMI Asphalt- Belmont, NH | \$1.35 per sq yard | =\$25,947.00 |
| 3. JGE- Bedford, NH | \$1.90 per sq yard | =\$36,518.00 |
| 4. Advanced Excavating-Suncook, NH | \$1.75 per sq yard | =\$33,635.00 |
| 5. Busby Construction- Atkinson, NH | \$1.55 per sq yard | =\$29,791.00 |

Selectman Lindquist motioned to forward the proposals to the Road Agent for his review and recommendation. Selectman Murphy seconded the motion. The motion passed unanimously. The proposals were given to Mr. Worthen for his review during the meeting.

Later in the meeting, Mr. Worthen asked for the Selectmen to award the paving and reclamation. He asked that Brox Industries be awarded the paving as the low bidder. They were the low bidder by machine. Mr. Worthen is not expecting much in the way of paving by hand (which they were not the low bidder), nor for much tack (were not the low bidder). They were at \$67.40 per ton with the next lowest bidder at \$67.44. He might do a little of each, but most of the roads for 2011 will be by machine.

Selectman Lindquist motioned to accept the recommendation of the Road Agent and award the paving contract to Brox Industries at a price of \$67.40 per ton by machine.

Selectman Murphy seconded the motion and the motion passed unanimously.

He reviewed the proposals for the reclamation and asked that the Selectmen award it to Busby Construction at a cost of \$1.55 per square yard. He noted that the cost in 2010 was around \$1.85 per square yard so he is surprised the rate is lower. He explained that one of the two low bidders does have some work history with him when they were low bidder in the past and his preference would be to not use them. The quality of work he expected was not there and he had to do a lot more cleaning up. He knows what to expect from Busby and feels that he would get a better job done. The difference is about \$3,844 between the low bidders and Busby. He believes that the quality of work would make up the difference in cost. He has no experience with the second company, but is not comfortable with just going with low bidder on it.

Selectman Lindquist stated that she remembers the issue in the past and that Busby has done a good job. She noted that Town Counsel has said in the past that they do not need to accept the low bidder.

Selectman Murphy motioned to accept the recommendation of the Road Agent and award the reclamation to Busby Construction Company of Atkinson at \$1.55 per square yards.

Selectman Lindquist seconded the motion and the motion passed unanimously.

RFP Fire Department Dress Uniforms- There were 3 proposals received- Quotes are broken by down by each piece of clothing. Overall cost is based on how many people and what they purchase (i.e. Skirt vs. pants)

1. Ben's Uniform-Amesbury, MA
2. Mag & Son- Newington, CT
3. Rosen's Uniforms- Albany, NY

Chief Carrier asked for the proposals so that he could compare the costs per item. Selectman Murphy asked how often the dress uniforms are worn. Chief Carrier stated that normally it

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would be about 3-5 times per year. He stated that he wants the personnel to look respectable and professional when they attend events. Currently there is a mixture of dress uniforms amongst the personnel. He was not anticipating replacing all uniforms in one year, but to spread it out over 2-3 years as needed.

Selectman Lindquist motioned to forward the proposals to Chief Carrier for his review and recommendation. Selectman Murphy seconded the motion and the motion passed unanimously.

Later in the meeting Chief Carrier asked that the proposal be awarded to the low bidder Rosen's Uniforms and that the material be the poly/wool. The estimated cost overall is \$458.74 (per uniform) compared to the next lowest at \$468.50. The third company was much higher.

Selectman Lindquist motioned to award the HFD Dress Uniform proposal to Rosen's Uniforms of Albany NY. Selectman Murphy seconded the motion and the motion passed unanimously.

Chief Carrier stated that the cost was lower than he was expecting and he believes they could get 13-15 uniforms this year.

Old Business

Liaison Report

Selectman Lindquist

Police Station Building Committee- They met recently to re-organize and had a new volunteer who brought some good suggestions. They are going to meet again on May 19th at 7:00 pm at the police station. Anyone is welcome to attend. Once the committee is been set, they will be appointed and hope to hold an open forum to allow public input.

Selectman Murphy

He had nothing specific to report

Chairman Hartung

SENHHMMAD- The annual meeting is of the HazMat District is scheduled for June 22, 2011, in Windham.

Administrative Assistant Report

Storm Water Management

The annual storm water management report (NPDES PII Small MS4 Permit) has been completed and is ready to be signed by the Board of Selectmen. This is a report that is required yearly and is sent to the New Hampshire Department of Environmental Services (NHDES) and United States Environmental Protection Agency (USEPA). The Chairman was given permission to sign the report. Mrs. Theriault noted that both Jon Worthen and Kris Emerson had input into the report. Mr. Worthen will look into stenciling storm drains to show the flow into the watersheds.

Donations

Donations from the Fire Association are expected and will be in excess of \$5000, which will require a public hearing. The public hearing will be advertised in the future and scheduled during an upcoming meeting. The Chief stated that he is in possession of the items listed, which totaled \$16,159.

Emergency Operations Plan (EOP) grant

There was a grant that was awarded previously by FEMA for the update of the EOP and COOP. The money was never submitted to the Town and there have since been personnel changes in FEMA. When the new person stepped in, they realized that the funds were never paid out and asked for updated signatures on the grant request. Additional signatures are required to accept

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the grant for the Continuity of Operations Plan that was drafted, in part, by John Albergeni. The grant is in the amount of \$2,350.00

Selectman Lindquist motioned to accept the EMPG Grant for the updating of the EOP (Emergency Operations Plan) and to request the funds be paid out in the amount of \$2,350, which is 50% of the total cost. Selectman Murphy seconded the motion and the motion passed unanimously.

Update of Utilities Assessment

It will cost the Town \$7,000 for an update of the utilities and an additional \$5,000 for telephone polls and conduits. Right now both are included in the contract to be signed by the BOS. There is still some uncertainty at the State level on the assessment of utility poles, which would be Fairpoint. We have already assessed PSNH and HAWC and the cost to update is at \$7,000. Chairman Hartung explained that the bill that would continue the exemption was tabled so that right now, the exemption expired and they should be able to assess them. He stated that it would take 2/3 vote to take it off the table, but that it could happen at any time. He spoke with Joe Lessard today to get the update. Chairman Hartung suggested that they move forward with the contract on the telephone poles. Selectman Murphy wanted to know what the value for the \$5,000 would be. Mrs. Theriault said that she would contact the Assessors and see what the Town would earn off the assessments for the \$5,000 contract. It was also mentioned that the State should have a utility rate for the poles like they do for any utility. Hampstead could take that value, even if low, for the first year. Mrs. Theriault will check with the Assessor on that as well. She noted that the first year the town realized \$85,000 for the \$30,000 that it cost to assess. If it's taxable now, then they could be in the first ½ bill. "If the State has no values, then we should move forward with Sansoucy", stated Chairman Hartung.

Energy Suppliers

Mrs. Theriault noted that she looked into any potential savings on changing energy suppliers from PSNH to a third party company about 10 months ago. There are some towns that have contracted at the rate of \$.08 per KW. Based on the consumption of the Town buildings, the savings would be about \$3,000. She spoke with Mike Hall, facilities director for the schools and he stated that they currently have a contract with a vendor that was being reviewed by Town Counsel. He is expecting a cost savings of about \$7,500 based on KW usage of 150,000 for the two schools. Mrs. Theriault said that Mr. Hall went through a brokerage firm. Chairman Hartung stated that he has spoken with one of the Atkinson Selectmen about how they have done since they went to a different supplier. He was told that they are very happy and gave Mr. Hartung the contact information. It was agreed to add this to the activity report.

Plant Sale

Hampstead Garden Club is having its plant sale on May 21st and would like to have the Town Office building open for that event for the volunteers. The Selectmen had no issue with the building being unlocked for their use and suggested that Mrs. Theriault check with Mr. Harms.

Minutes

The meeting minutes of April 18, 2011 have been signed and are ready for approval. **Selectman Lindquist motioned to accept the minutes of April 18, 2011, as amended. Selectman Murphy seconded the motion and the motion passed unanimously.**

Activity Log

The log was reviewed and the Energy Suppliers was added to the log with a date due of Summer 2011.

Correspondence

Assessment of Manufactured Housing-There was a letter from MRI stating that in reviewing the Manufactured Housing in town, they needed to adjust the values which amounts to an adjustment of about \$3,000,000. The 2011 warrant for the first half taxes was also available for review. The Selectmen agreed to accept the recommendation of the Assessor and changing the values on the mobile homes.

Planning Board- There was a letter from the Planning Board asking the Board to re-appoint Susan Hastings to the Rockingham Planning Commission. They also announced that they have reorganized and that Randy Clark has been voted as the Chairman and Bill Kelly as the Vice Chair.

Selectman Lindquist motioned to appoint Susan Hastings to the Rockingham Planning Commission with a term of 4 years. Selectman Murphy seconded the motion and the motion passed unanimously.

Appointments

- Call for candidates :
 - Ordway Park, full members and alternates
 - Cable Committee volunteers
 - Recycling and Waste Disposal Committee
 - Capital Improvements -Chief Carrier asked if it was possible for him to be on committee when started. He has experience working with one and feels it is an important committee.
 - Rockingham Regional Planning Commission/Technical Advisory Committee
 - Rockingham Regional Planning Commissioner- It was suggested to put the job description on the website.

Visitors Comment

Future Agenda Item

Energy Committee
Hampstead Senior Committee
Town Administrator

Non Public Session:

There was a motion made by Selectman Murphy to go into non public session at 8:21 pm under RSA 91A:3 II (a) employee matters. Selectman Lindquist seconded the motion.

Roll call vote:

Selectman Murphy: yes; Selectman Lindquist: yes; Selectman Hartung: yes

Present: Chief Beaudoin

Selectman Lindquist motioned to come out of non public session at 8:58 pm. Selectman Murphy seconded the motion.

Roll call vote:

Selectman Lindquist: yes; Selectman Murphy: yes; Selectman Hartung: yes

Selectman Lindquist motioned to seal the minutes of the non public session under RSA 91A:3 II (a) employee matters. Selectman Murphy seconded the motion and the motion passed unanimously.

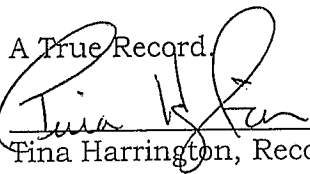
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Selectman Lindquist made a motion to adjourn at 9:16 p.m. Selectman Murphy seconded the motion. The motion passed unanimously.

A True Record.

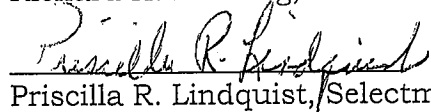


Tina Harrington, Recording Secretary

Approved By:



Richard H. Hartung, Chairman



Priscilla R. Lindquist, Selectman

Sean P. Murphy, Selectman